

Town of German Flatts Board Meeting Conference Call
May 27, 2020

Present: Peter Rovazzi, Supervisor
John Brewer, Councilman
Scott Hendrix, Councilman
Penny Watkins, Councilwoman
Ozzie Sterling, Councilman
Andy Dutcher, Highway Superintendent
Karl Manne, Town Attorney
Laura Madore, Deputy Town Clerk
Pam Jones, Town Clerk

Public: 5 (phone Conference) See separate log in sheet

Meeting called to order by Rovazzi at 5:30 pm via phone teleconferencing at 1-315-671-1981 meeting #1166327695#. Pledge of Allegiance was said.
Rovazzi took roll call.

APPROVAL OF MINUTES

MOTION by Watkins, seconded by Hendrix to approve the April 22, 2020 minutes. AYE- Watkins, Hendrix, Brewer, Sterling, Rovazzi. Carried.

MOTION by Hendrix, seconded by Watkins to approve the April 29, 2020 minutes with correction (the meeting was re-open after public comment) AYE- Hendrix, Watkins, Brewer, Sterling, Rovazzi. Carried.

FINANCIAL REPORTS

MOTION by Hendrix, seconded by Brewer to approve April 2020 Treasurer's report. AYE- Hendrix, Brewer, Watkins, Sterling, Rovazzi. Carried.

MOTION by Rovazzi, seconded by Watkins to approve April 2020 Town Clerk's report for \$786.50. AYE- Rovazzi, Watkins, Brewer, Hendrix, Sterling. Carried.

MOTION by Hendrix, seconded by Rovazzi to approve Judge Engert's March 2020 report for \$3987.00. AYE- Hendrix, Rovazzi, Brewer, Watkins, Sterling. Carried.

MOTION by Watkins, seconded by Hendrix to approve Judge Stone's March 2020 report for \$3979.00. AYE- Watkins, Rovazzi, Hendrix, Brewer, Sterling. Carried.

Court was closed in April no reports.

BILLS AND TRANSFERS

MOTION by Hendrix, seconded by Sterling to approve payment of GFIM bill for \$366.30. AYE- Hendrix, Sterling, Brewer, Watkins, Rovazzi. Carried.

MOTION by Watkins, seconded by Brewer to pay bills as audited. AYE- Watkins, Brewer, Hendrix, Sterling, Rovazzi. Carried.

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DEPARTMENT REPORTS

Highway - Dutcher reported all is good and his department will start paving Swift Road next week. Has not received form for CHIPS yet due to hold up by Governor Cuomo. Culver work at Dibble's is almost done stones still need to be added.

Dog Control - Hawkins turned in his April and May reports.

Codes - Klimek turned in building permits report.

PUBLIC COMMENT

MOTION by Watkins, seconded by Rovazzi to open Public Comment session. AYE - Watkins, Rovazzi, Brewer, Hendrix, Sterling. Carried.

2people spoke.

MOTION by Hendrix, seconded by Sterling to close Public Comment session. AYE - Hendrix, Sterling, Watkins, Brewer, Rovazzi. Carried.

OLD BUSINESS

Local Law #1, 2020 establishing minimum requirements for property maintenance within the Town of German Flatts. Rovazzi asked how do we enforce this law? Attorney Manne said codes related issues have different levels of violations and the board would need to review each case by case. By having this law in place, gives the Town an alternative of having the work done and then re-levy the cost of work done onto property owners' Town & County Taxes. Local Law #1, 2020 needs to be reviewed by board for inputs and revised for what is good for the Town of German Flatts' residents.

MOTION by Hendrix, seconded by Brewer to table Local Law #1,2020 till next meeting. AYE- Hendrix, Brewer, Watkins, Sterling Rovazzi. Carried.

Manion Heights Water Meter Replacement - Rovazzi asked if board would be in favor of asking for an extension in replacing water meter in Manion Heights due to coronavirus . Dutcher thought this was a good idea not having his guys going into home during the pandemic. MOTION by Sterling, seconded by Hendrix to have Rovazzi ask for extension installing new water meters. AYE - Sterling, Hendrix, Brewer, Watkins Rovazzi. Carried.

AED Device - Fitzer has offered to give Town the \$1000.00 he makes as Deputy Supervisor towards purchase of an AED Device. Hendrix received a price quote of \$1100.00 on sale for month of May with a savings of \$300.00. Hendrix advised the board there would be a charge to replace the batteries and pads every 2 1/2 years. Board would like Hendrix to get 2 more price quotes.

NEW BUSINESS

Town mailing address change -

MOTION by Sterling, seconded by Brewer to change mailing address from PO Box57, to 66 East Main Street. AYE - Sterling, Brewer, Hendrix, Watkins Rovazzi. Carried.

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Budget Adjustments & Calculation - Amend budget adjustment #2 of the April 22, 2020 board meeting as following.

Increase expenditures to \$45,000.00 from 2020 budgeted amount of \$35,000.00 in fund DA-5130.1 account Machinery, per serv.

Decrease expenditures to \$37,500.00 from 2020 budgeted amount of \$42,500.00 in fund DA-5142.1 account Snow Removal, Per Serv.

Decrease expenditures to \$37,500.00 from 2020 budgeted amount of \$42,500.00 in fund DA-5148.1 account Services Other Govts, Per Serv. This is to reclassify payroll.

Budget adjustment #3-

Increase Revenue to \$142,060.00 from 2020 budgeted amount of \$78,000.00 in fund DB-3501.0 account St. Aid Consolidated Highway.

Decrease expenditures to \$80,773.00 from 2020 budget amount of \$105,773.00 in fund DB-5110.4 account Main of Streets, Contr Expend.

Increase expenditures to \$89,060.00 from 2020 budgeted amount of 0.00 in fund DB-5112.4 account Perm Improve Highwa, Conte Expend.

This budget adjustment is to increase CHIPS income (24,060- Kidney Road & 40,000- extra per Dutcher 284A agreement) and reclassify to permanent improvements per New York State Comptroller. See attached paper work.

MOTION by Brewer, seconded by Watkins to approve budget adjustments 2 & 3. AYE- Brewer, Watkins, Hendrix, Sterling, Rovazzi. Carried.

Multi-Year Financial Plan - Rovazzi submitted a 3 year financial plan for the Town of German Flatts as 1 of the corrective action needed by New York State Comptroller. This plan is amendable at any time.

MOTION by Watkins, seconded by Sterling to approve the 3 year Financial Plan. AYE - Watkins, Sterling Hendrix, Brewer, Rovazzi. Carried.

Richfield Street Bond Borrowing Resolution -

MOTION by Watkins, seconded by Brewer to approve Resolution authorizing the issuance & sale of serial bonds for the Town of German Flatts in the sum of \$900,000.00 for the replacement of the Richfield Street over Steel Creek Bridge. AYE Watkins, Brewer, Hendrix Sterling Rovazzi. Carried.

Richfield Street Field Office Location - C & S will have their field office at London Bridge 284 W. Main Street Ilion. Desk, chairs and a table will need to be taken from Town Hall and some minor work needs to be done first.

Stowell Casey Road - Mr. Dick Stowell wants Town to fix water draining onto his property. Mr. Stowell would like to see a swale ditch like rest of lines below his property on Casey Road. Dutcher, Sterling and Rovazzi will meet with Mr. Stowell tomorrow 05/28/2020 at 10am to discuss action to fix problem.

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Hidden Pond Road - Hendrix was approached by some of the residents of Hidden Pond Road asking what they need to do to have Hidden Pond Road maintain by the Town. Dutcher has a manual he will give Hendrix with that information.

Community Center June Rentals -
MOTION by Sterling, seconded by Hendrix to cancel all events at Community Center and Town Park for the month of June 2020 due to the coronavirus. AYE - Sterling Hendrix, Brewer, Watkins, Rovazzi. Carried.

Rovazzi read resignation letters from Anthony Klimek and Joseph Aiello effective May 31, 2020.

MOTION by Sterling, seconded by Watkins to accept resignation of Anthony Klimek and Joseph Aiello. AYE - Sterling, Watkins, Brewer, Hendrix, Rovazzi. Carried.
Manne will contact Steve Billing to see if there is a civil service list for code officers. Hendrix suggest looking into using one of the villages' codes officer or Herkimer County (Mr. Bono) to see if they would cover for the Town till new Town Code Officer is hired.

Next Town Board Meeting will be Wednesday June 24, 2020 at 5:30 in person at Town Community Center.

MOTION by Hendrix, seconded by Sterling to adjourn meeting at 7:26 pm. AYE Hendrix, Sterling, Brewer, Watkins, Rovazzi. Carried

Respectfully Submitted,



Pamela A. Jones, Town Clerk
Town of German Flatts