

Town of German Flatts Organizational Meeting
66 East Main Street, Mohawk, New York 13407
January 6, 2023

Present: Peter Rovazzi, Supervisor
John Brewer, Councilman
Scott, Hendrix, Councilman
Penny Watkins, Councilwoman
Jack Fitzer, Deputy Supervisor
Carmen Newtown, Highway Superintendent
Karl Manne, Town Attorney
Pam Jones, Town Clerk

Absent: Ozzie Sterling, Councilman

Public: 2 people attended see sign-in sheet

MEETING called to order at 1:00pm by Rovazzi. Pledge of Allegiance said by all.

Rovazzi went over the following:

Board meetings are the 4th Wednesday of every month. Meetings will be held at the Town Community Center, 555 State Route 5-S, Mohawk at 5:30pm. Changes and/or special meetings will be advertised as needed, posted on the Town Hall bulletin board, the Times-Telegram newspaper and the Town's website and Town's face book.

The Times-Telegram and Rome Daily Sentinel will be the Official newspapers.

Adirondack Bank will be the Official depository.

Travel allowance (mileage) will follow the Federal standard mileage rates for 2023

Town Officials attending conferences reimbursed with receipts.

\$200.00 petty cash fund for Town Clerk, Assessor and Receiver of Taxes

\$100.00 petty cash fund for Supervisor, Judge Stone and Judge Engert.

Reimbursement for Highway work boots \$100.00 per year.

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A service charge of \$20.00 will be imposed for all bad checks issued to the Town, however customers will be given 5 business days to correct their transaction before the service charged is imposed.

Approval granted for use of Town issued phones for Supervisor, Codes and Highway Superintendent.

Bills are authorized to be paid as they become due in order to avoid paying late fees.

Councilman Brewer will refrain from voting on matter pertaining to Town Justice and Receiver of Taxes.

The Longevity schedule is as follows:

- 5 years (completed) \$500.00
- 10 years (completed) \$1,000.00
- 15 years (completed) \$1,500.00
- 20 years (completed) \$ 2,000.00
- 25 years (completed) \$2,500.00
- 30 years (completed) \$3,000.00

Medical and Dental Insurance Waiver:

In the event a full-time employee, appointed or elected official elects to, not receive medical and/or dental insurance from the Town, he or she will receive an in-lieu payment as follows:

If both medical and dental insurance are waived, the employee will receive \$375.00 per month.

If health insurance is waived but not dental, the employee will receive \$325.00 per month and will remain responsible for fifteen percent (15%) of the dental coverage premiums, (if hired after February 1, 2017).

The following items marked with a * include longevity awards. Marked with Ins money taken in lieu of insurance.

Councilwoman, Pandora Watkins	\$5,639.00
Councilman, Arthur Sterling	\$5,639.00 - Ins. \$3,900.00

Councilman, John Brewer	\$5,639.00 - Ins. \$4,500.00
Councilman, Scott Hendrix	\$5,639.00
Justice of the Peace, Dan Engert	\$21,343.00 - Ins. \$3,900.00
Justice of the Peace, Jeffrey Stone	\$21,343.00
Court Clerk, Kathleen Brown	\$23,190.00 - *\$500.00
Traffic Violations, Jeffrey Stone	\$ 8,618.00
Supervisor, Peter Rovazzi	\$19,399.00
Supervisor's Bookkeeper & Deputy Town Clerk, Kathy Cloutier	\$33,743.00 - Ins. \$3,900.00
Deputy Supervisor, Jack Fitzer	\$1000.00
Receiver of Taxes, Cherri Hyer	\$33,012.00
Budget Officer, Peter Rovazzi	\$29,949.00
Assessor, Susan Meeker	\$47,540.00 - *\$2,000.00
Assessor Trainee, Amy Cloutier	\$35,020.00
Town Clerk, Pamela Jones	\$39,643.00
Deputy Town Clerk, Nancy Pollak	\$19.57/hr. - less 1027 hrs
Town Attorney, Karl Manne	\$27,000.00
Property Clerk, Pamela Jones	\$400.00
Building Maintenance, Charles Blauvelt Jr.	\$14.20/hr. - less 1027 hrs.
Dog Control Officer, James Hawkins	\$8,252.00
Superintendent of Highways, Carmen Newtown	\$56,548.00 - Ins. \$3,900.00
Deputy Supt. of Highways, John Kroll	\$4,000.00
Historian, Nancy Pollak	\$450.00
Codes Enforcer, Richard Sweeney	\$12,875.00
Registrar of Vital Statistics, Pamela Jones	\$250.00
Registrar of Vital Statistics, Kathy Cloutier	\$250.00
Highway Department HEO	\$22.19 per hour
Highway Department MEO	\$21.98 per hour
Highway Department Probation Fulltime	\$21.54 per hour

Highway Longevity as follows:

John Kroll \$1500.00

MOTION by Hendrix, seconded by Brewer to approve the 2023 Undertaking of Municipal Officers Resolution. Carried . AYES: 4
NAYS: 0

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MOTION by Rovazzi, seconded Watkins at 1:13 to enter into executive session with Atty. Manne and Newtown to discuss highway personnel. Carried.
MOTION by Watkins, seconded by Brewer to exit executive session at 2:18. Carried.
Jason Wellington is a temporary HEO highway worker at \$21.54 per hour.

COMP ALLIANCE

MOTION by Brewer, seconded by Hendrix to approve agreement with Comp Alliance for Workers' Compensation. Carried.

EMPLOYEE HANDBOOK

MOTION by Watkins, seconded by Hendrix to adopt revised Employee Handbook. Carried.

COUNTY ARPA FUNDS

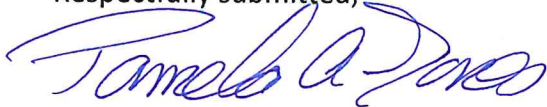
Rovazzi will respond to Bob Hulum of the county to inform him the Town of German Flatts will use the ARPA money toward the creation of a Town Comprehensive Plan.

Next 2 meeting date have been changed:

January 20, 2023 at 1:00pm and February 23, 2023 at 1:00pm both to be held at the Town Community Center, 555 State Route 5-S, Mohawk.

MOTION by Brewer, seconded by Hendrix to adjourn at 2:32. Carried.

Respectfully submitted,



Pamela A. Jones, Town Clerk
Town of German Flatts