

Town of German Flatts Organizational Meeting
66 East Main Street, Mohawk, New York 13407
January 4, 2022

Present: Peter Rovazzi, Supervisor
John Brewer, Councilman
Scott, Hendrix, Councilman
Penny Watkins, Councilwoman
Ozzie Sterling, Councilman
Carmen Newtown, Highway Superintendent
Karl Manne, Town Attorney
Pam Jones, Town Clerk

Absent: Jack Fitzer, Deputy Supervisor

Public: 3 people attended see sign-in sheet

MEETING called to order at 5:30pm by Rovazzi. Pledge of Allegiance said by all.

MOTION by Brewer, seconded by Hendrix to hire Andrea Fisher as Deputy Town Clerk at \$19.00 per hour with less than 20 hours a week. Carried.
Fisher will start on January 18,2022.

Rovazzi went over the following:

Board meetings are the 4th Wednesday of every month. Meetings will be held at the Town Community Center, 555 State Route 5-S, Mohawk at 5:30pm. Changes and/or special meetings will be advertised as needed, posted on the Town Hall bulletin board, the Times-Telegram newspaper and the Town's website.

The Times-Telegram will be the Official newspaper.

Adirondack Bank will be the Official depository.

Travel allowance (mileage) will follow the Federal standard mileage rates for 2022 at 58.5 cents per mile.

Town Officials attending conferences reimbursed with receipts.

\$200.00 petty cash fund for Town Clerk, Assessor and Receiver of Taxes

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\$100.00 petty cash fund for Supervisor, Judge Stone and Judge Engert.

A service charge of \$20.00 will be imposed for all bad checks issued to the Town, however customers will be given 5 business days to correct their transaction before the service charged is imposed.

Approval granted for use of Town issued phones for Supervisor, Codes and Highway Superintendent.

Bills are authorized to be paid as they become due in order to avoid paying late fees.

Councilman Brewer will refrain from voting on matter pertaining to Town Justice and Receiver of Taxes.

The Longevity schedule is as follows:

- 5 years (completed) \$500.00
- 10 years (completed) \$1,000.00
- 15 years (completed) \$1,500.00
- 20 years (completed) \$ 2,000.00
- 25 years (completed) \$2,500.00
- 30 years (completed) \$3,000.00

The following items marked with a * include longevity awards. Marked with Ins money taken in lieu of insurance.

Councilwoman, Pandora Watkins	\$5,475.00
Councilman, Arthur Sterling	\$5,475.00 - Ins. \$3,600.00
Councilman, John Brewer	\$5,475.00 - Ins. \$4,200.00
Councilman, Scott Hendrix	\$5,475.00
Justice of the Peace, Dan Engert	\$20,721.00 - Ins. \$3,600.00
Justice of the Peace, Jeffrey Stone	\$20,721.00
Court Clerk, Kathleen Brown	\$22,514.59 - *\$350.00
Traffic Violations, Jeffrey Stone	\$ 8,367.20
Supervisor, Peter Rovazzi	\$18,834.32
Supervisor's Bookkeeper & Deputy Town Clerk, Kathy Cloutier	\$32,760.00 - Ins. \$3,600.00

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Deputy Supervisor, Jack Fitzer	\$1000.00
Receiver of Taxes, Cherri Hyer	\$32,050.81
Budget Officer, Peter Rovazzi	\$29,077.10
Assessor, Susan Meeker	\$46,155.12 - *\$2,000.00
Assessor Trainee, Amy Cloutier	\$34,000.00
Town Clerk, Pamela Jones	\$38,488.04
Deputy Town Clerk, Andrea Fisher	\$19.00/hr. - 1027 hours
Town Attorney, Karl Manne	\$27,000.00
Property Clerk, Pamela Jones	\$400.00
Building Maintenance, Charles Blauvelt Jr.	\$13.54/hr. - 1027 hours
Dog Control Officer, James Hawkins	\$8,012.12
Superintendent of Highways, Carmen Newtown	\$54,900.96 - Ins. \$4,200.00
Deputy Supt. of Highways, John Kroll	\$4,000.00
Historian, Andrea Fisher	\$450.00
Codes Enforcer, Richard Sweeney	\$12,500.00
Registrar of Vital Statistics, Pamela Jones	\$200.00
Registrar of Vital Statistics, Kathy Cloutier	\$200.00
Highway Department (full time)	\$21.54 per hour
Highway Department (Seasonal full time)	\$20.00 per hour

Highway Longevity as follows:

John Kroll \$1000.00 - as of 9/10/2022 - \$1,500.00

Jeromie LaBarge \$500.00

NEWTOWN reported transition went well, he met with Dutcher on Friday December 31st. Dutcher gave Newtown a walk through at garage, along with keys and cell phone. Newtown would like to see the Town of German Flatts join the County of Herkimer's Shared Service program. Highway will be testing the use of brine on a few Town roads with the help of Tim Noffer of the Ilion Highway department.

MOTION by Hendrix, seconded by Watkins to approve the 2022 Undertaking of Municipal Officers Resolution. AYES: 5 - Brewer, Watkins, Hendrix, Sterling and Rovazzi

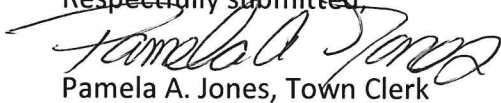
NAYS: 0

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DISCUSSION on longevity for personnel with more than 20 hours but less than 30 hours per week. Employees that work more than 20 hours per week and less than 30 hours will receive a pro-rated longevity payment based on the number of hours to work for said position. MOTION by Watkins, seconded by Rovazzi to pro-rate the longevity based on hours established for position hired, if greater than 20 hours but less than 30 hours. Hendrix, Brewer abstained. Carried.

MOTION by Brewer, seconded by Sterling to adjourn at 4:38. Carried.

Respectfully submitted,

A handwritten signature in black ink, appearing to read "Pamela A. Jones", written over the typed name.

Pamela A. Jones, Town Clerk
Town of German Flatts