

Town of German Flatts Organizational Meeting
66 East Main Street Mohawk, New York 13407
January 2, 2020

Present: Peter Rovazzi, Supervisor
John Brewer, Councilman
Scott Hendrix, Councilman
Ozzie Sterling, Councilman
Penny Watkins, Councilwoman
Tony Klimek, Codes Officer
Andy Dutcher, Highway Superintendent
Karl Manne, Attorney
Pam Jones, Town Clerk

Also present: See sign-in sheet

Meeting was call to order by Rovazzi at 530pm. Pledge of allegiance was said by all.

Judge Engert sworn in newly elected officials Pam Jones, Penny Watkins, Ozzie Sterling and Jeff Stone before meeting.

Rovazzi went over the following -

Board meeting are the 4th Wednesday of every month. Changes and special meeting will be advertised as needed and posted on the Town's Hall Bulletin board and on Town's web site.

The Times Telegram will be the official newspaper.

Adirondack Bank will be the official depository.

Travel allowance will be \$.50 cents per mile.

Town Officials attend conferences/meetings as budgeted.

\$200.00 petty cash fund for Town Clerk, Assessor and Receiver of Taxes.

\$100.00 petty cash fund for the Supervisor, Town Judge Stone and Town Judge Engert.

A service charge of \$20.00 will be imposed for all bad checks issued to the Town, however customers will be given five business days to correct their transaction before the service charge is imposed.

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Approval granted for use of Town issued cell phones for the Supervisor, Codes Officer and Highway Superintendent.

Utility bills are authorized to be paid as they become due in order to avoid paying late fees.

The longevity schedule is as follows: Applies to full time non-elected officials only:

5 Years (completed)	\$ 500.00
10 Years (completed)	\$1,000.00
15 Years (completed)	\$1,500.00
20 Years (completed)	\$2,000.00
25 Years (completed)	\$2,500.00
30 Years (completed)	\$3,000.00

Councilman John Brewer will refrain from voting on matters pertaining to Town Justice and Receiver of Taxes.

(The following items marked with a * include longevity awards. Marked with Ins. money taken in lieu of insurance)

Supervisor, Louis Peter Rovazzi	\$18,102.96	
Deputy Supervisor, Jack Fitzer (PT)	\$1000.00	
Bookkeeper, Kathy Cloutier	\$27,300.00	Ins. \$3,600.00
Attorney For the Town, Karl Manne	\$27,000.00	
Superintendent of Highways, Andrew Dutcher	\$52,769.09	
Deputy HW Superintendent, John Kroll	\$4,000.00	
Justice of the Peace, Daniel Engert	\$19,916.38	Ins. \$3,600.00
Justice of the Peace, Jeffrey Stone	\$19,916.38	
Traffic Violations, Jeffrey Stone	\$8,042.29	
Court Clerk, Kathleen Brown	\$21,640.32	
Town Clerk, Pamela Jones	\$36,993.50	
Deputy Town Clerk, Laura Madore	\$27,300.00	
Sole Assessor, Susan Meeker	\$45,250.12	*\$2000.00
Assessor's Trainee, Amy Cloutier	\$28,000.00	
Receiver of Taxes, Cherri Hyer	\$30,806.24	
Councilwoman, Pandora Watkins	\$5,475.00	
Councilman, Arthur Sterling	\$5,475.00	
Councilman, Scott Hendrix	\$5,475.00	
Councilman, John Brewer	\$5,475.00	Ins. \$4,200.00
Budget Officer, Peter Rovazzi	\$27,948.00	

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Property Clerk, Pamela Jones	\$400.00
Dog Control Officer, James Hawkins	\$7,701.00
Historian. Laura Madore	\$450.00
Registrar of Vital Statistics, Pamela Jones	\$200.00
Deputy Registrar of Vital Statistics, Laura Madore	\$200.00
Codes Officer, Anthony Klimek	\$7,060.15
Deputy Codes Officer, Joe Aiello	\$14,121.35
Building Maintenance Helper, Charles Blauvelt	\$13.01 per hour
Building Inspector, Ken Palmer	\$25.00
Highway Department (full time)	\$19.37 per hour
Highway Department (Seasonal full time)	\$15.00 per hour

Highway Longevity as Follows:

John Kroll	\$1000.00
Jeromie LaBarge	\$500.00

Sterling stated he will not be taking the \$300.00 stipend for not taking health insurance, but donate the money back to Town's general fund, Fitzer also stated he will not be taking his salary of \$1000.00. Rovazzi thank them both for their generosity and asked that they both write a letter stating their wishes.

MOTION by Hendrix, seconded by Rovazzi to approve the 2020 Organizational schedule. Carried. Ayes – Hendrix, Rovazzi, Brewer, Watkins and Sterling - Nays – 0

MOTION by Watkins, seconded by Brewer to authorize Rovazzi to issue and sell, in the manner provided by Local Finance Law, a Revenue Anticipation Note (RAN) of the Town in an amount not to exceed \$181,000.00 to pay Marcy Excavation Services, LLC bills of \$99,436.60 and \$81,698.55. Carried. Ayes – Watkins, Brewer, Hendrix, Sterling and Rovazzi. Nays- 0

Rovazzi meet with Kim Sanderson of Peters & Associates and a gentleman from the State Comptroller's Office on December 24, 2019. Town needs to setup a capital fund account.

MOTION by Brewer, seconded by Hendrix to authorize Rovazzi to open a new capital account fund with Adirondack bank. Carried.

MOTION by Hendrix, seconded by Brewer approving Rovazzi writing a letter to the Herkimer County Sewer District stating his interest in becoming a Sewer Board Member. Carried.

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Hendrix asked if other board member received an e-mail from Jeff Baker from Young/Sommer LLC, stating he is starting his own law firm and would like to continue being the Town's attorney in Town's law suit vs. Jaquish.

MOTION by Brewer, seconded by Hendrix to go into executive session at 5:53. Carried.

MOTION by Brewer, seconded by Watkins to come out of executive session at 6:14. Carried.

MOTION by Brewer, seconded by Watkins to keep Jeff Baker as attorney for litigation for Town of German Flatts va Jaquish law suits. Carried. Rovazzi abstain.

MOTION by Brewer, seconded by Hendrix to adjourn meeting at 6:17pm. Carried.

Respectfully submitted,



Pamela A. Jones, Town Clerk
Town of German Flatts