

Town of German Flatts Board Meeting  
66 E. Main Street, Mohawk, New York 13407  
January 20, 2023

- Present: Peter Rovazzi, Supervisor
- John Brewer, Councilman
- Penny Watkins, Councilwoman
- Jack Fitzer, Deputy Supervisor
- Rich Sweeney, Codes
- Carman Newtown, Highway Superintendent
- Karl Manne, Town Attorney
- Pamela Jones, Town Clerk
- Absent: Ozzie Sterling, Councilman - Teleconference
- Scott Hendrix, Councilman - Teleconference
- Jim Hawkins, Dog Control
- Public: 6 people attended, see sign-in sheet

MEETING called to order at 1:00pm by Rovazzi at the Town Community Center.  
Pledge of Allegiance said by all.

MOTION by Brewer, seconded by Rovazzi to enter into executive session along with Atty. Manne and Jones and appointed office employees at 1:01 to discuss employee's concern.

MOTION by Rovazzi, seconded by Brewer to exit executive session at 1:53. Carried. Kathy Cloutier will provide documentation regarding the employees concern as discussed for Atty. Manne to review.

APPROVAL OF MINUTES

MOTION by Watkins, seconded by Rovazzi to approve the December 28, 2022 minutes. Carried.

MOTION by Brewer, seconded by Watkins to approve the January 6, 2023 minutes. Carried.

FINANCIAL REPORTS

MOTION by Rovazzi, seconded by Brewer to approve Town Clerk's 6months (July1, 2022 - Dec. 31, 2022) Treasurer's report. Carried.

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MOTION by Rovazzi, seconded by Brewer to approve the Town Clerk's December 2022 report for \$403.00. Carried.

MOTION by Rovazzi, seconded by Watkins to approve Judge Engert's December 2022 for \$477.00. Brewer abstained. Carried.

MOTION by Watkins, seconded by Rovazzi to approve Judge Stone's December 2022 report for \$8,229.00. Brewer abstained. Carried.

**BILLS**

MOTION by Brewer, seconded by Watkins to pay GFIM bill for \$409.89. Carried.

MOTION by Brewer seconded by Rovazzi to pay bills as audited. Carried.

**OTHER REPORTS**

HIGHWAY - Culvert grant application submitted for work on Pine Bush Road, 100% covered. Change in 2023 projects, due to backlog of LS Power Grid's Marcy to New Scotland upgrade project. Inmates will start in February painting for highway Department, at no cost to Town.

CODES - No new permits for this year, working on violations and court appearances.

ROVAZZI reported he has sent in the Bridge New York Grant Application 95% - 5% Town to C&S Engineers, Inc. for Second Street Bridge replacement, BIN:2266870.

**PUBLIC COMMENT**

MOTION by Rovazzi, seconded by Brewer to open Public Comment Session. Carried. No one spoke.

MOTION by Rovazzi, seconded by Brewer to close executive session. Carried.

**OLD BUSINESS**

COMPREHENSIVE PLAN CONSULTANTS - The Town received 3 proposal Homegrown of Clinton, New York, C&S Companies of Buffalo, New York and MRB Group of Rochester, New York

MOTION by Watkins, seconded by Brewer to accept the proposal from Homegrown as Comprehensive Plan Consultant. Carried.

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ROVAZZI reported the Town has established a Town Bulk Mailing Permit with the USPS, which the Town will start using for large mailings.

NEW BUSINESS

ANNUAL JUSTICE COURT AUDIT - Hendrix and Watkins will make appointment with Court Clerk Brown to audit courts books to be approved at February's 2023 meeting.

BUDGET TRANSFER NO. #1 2023 - To adjust for unallocated insurance.

Increase expenditures to \$47,000.00 from 2023 budgeted amount of \$44,000.00 in fund A-1910.4, account Unallocated Insurance, Contr Expend.

Decrease expenditures to \$63,017.00 from 2023 budgeted amount of \$66,017.00 in fund A-1990.4 account Contingent, Contr Expend.

MOTION by Brewer, seconded by Watkins to approve budget transfer No. 1 2023. Carried.

MOTION by Brewer, seconded by Watkins to adjourn at 2:10. Carried.

Respectfully submitted,



Pamela A. Jones, Town Clerk  
Town of German Flatts