

Town of German Flatts Board Meeting
66 E. Main Street Mohawk, New York 13407
February 26, 2020

Present: Peter Rovazzi, Supervisor
Jack Fitzer, Deputy Supervisor
John Brewer, Councilman
Scott Hendrix, Councilman
Ozzie Sterling, Councilman
Penny Watkins, Councilwoman
Andy Dutcher, Superintendent of Highways
Jim Hawkins, Dog Control Officer
Karl Manne, Town Attorney
Pam Jones, Town Clerk

See separate sign in sheet (12)

Meeting called to order by Rovazzi at 5:30 pm. Pledge of Allegiance said by all.

APPROVAL OF MEETING MINUTES

MOTION by Hendrix, seconded by Watkins to approve January 22, 2020 minutes. Carried.
MOTION by Hendrix, seconded by Brewer to approve January 12, 2020 minutes. Carried.

FINANCIAL REPORTS

MOTION by Brewer, seconded by Hendrix to approve December 2019 Treasurer's report. Carried.

MOTION by Brewer, seconded by Watkins to approve January 2020 Treasurer's report. Carried.

BILLS AND TRANSFERS

MOTION by Rovazzi, seconded by Brewer to accept Town Clerk's January 2020 report for \$577.00. Carried.

MOTION by Watkins, seconded by Hendrix to accept Judge Stone's January 2020 report for \$10,117.50. Carried

MOTION by Rovazzi, seconded by Watkins to accept Judge Engert's January 2020 report for \$3,049.00. Carried

MOTION by Hendrix, seconded by Watkins to approve payment of GFIM bill of \$393.60. Carried.

MOTION by Brewer, seconded by Hendrix to pay bills as audited. Carried.

DEPARTMENTS

DOG CONTROL OFFICER – Hawkins gave board his February 2020 calendar of activities. 7 more tickets have been issued for unlicensed dogs. Hawkins is in need of a new catch pole and dog cage he will check on prices and get back to Rovazzi. Sterling asked Hawkins to check with Village of Mohawk and Ilion to see if they would share in the cost. Sterling would like the

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Town to adopt a leash law as both Villages have, Hawkins agrees that a leash law would be a good idea, as of now he follows the Agriculture & Markets Article 7 Law.

HIGHWAY – Dutcher told board new truck is going to upfitter to get plow, box ect. added on March 6, 2020 and should be ready 2 weeks after. New contract will be needed, due to the time that has passed. Dutcher wants to meet with Kathy Cloutier to discuss Employee Hand Book. Hendrix and Sterling will also attend meeting. Duther informed board as of today February 26, 2020 his department is under budget. Dutcher asked board to consider creating an equipment budget line in future budgets to be prepared for emergency purchases of large items if needed. Rovazzi and Dutcher will review the 284 agreement.

CODES - Aiello who was unable to attend meeting informed Rovazzi of the following. 1. No new permits were issued. 2. 628 Spinnerville Gulf Road, tires gone and owner will move trailer as soon as snow is gone. 3. 439 Bell Hill Road, given 2 more appearance tickets owner is a no show at court. 4. Codes received a notice that a new Septic system was installed without a permit. Codes contacted owners, but owner declined allowing them to inspect system. Peter will send letter to both Code Officers to have files returned to Town Hall.

MOTION by Hendrix, seconded by Watkins to have Atty. Manne draft a local law for property maintenance. Carried.

OTHER REPORTS

CORRECTIVE ACTION PLAN AUDIT – Town received the Report of Examination / Financial Condition and Conflict of Interest from the State Comptroller's Office on Friday 14, 2020. Town has 90 days to return the Corrective Action Plan to Comptroller's office which is May 14, 2020. Rovazzi wants board to review report and give him any suggestions for Town's Corrective Action Plan.

SCHOOL HOUSE IMPROVEMENTS - Rovazzi informed the board that the Town needs to move forward with work on school house. Plans need to be review and specs need to be tighten up . Hendrix asked if bids could be in different stages (roof, floor work, siding) . Watkins asked if Town should look into having BOCES do work. Workers are paid prevailing wages.

SINGLE AUDIT – Town will need to pay for a federal single audit next year due to the Richfield Street bridge funding, from the Federal Government being over \$750,00.00. A separate auditor will need to be hired Town can not use their own accountant. Town will need to budget for audit cost in 2021 budget.

ADMINISTRATIVE PROFESSIONALS DAY – Rovazzi asked if the April 22, 2020 meeting could be changed to April 29, 2020. Atty. Manne informed board that he would be unable to attend on the 29th. Board will revisit this change.

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CORRESPONDENCE

Comp Alliance will hold a Regional Safety Seminar on Thursday April 23, 2020 at the Travelodge Inn in Little Falls. All employees of the Town must attend one of the two seminars given during the year the other seminar will be given in Ilion in the fall.

PUBLIC COMMENT

4 people spoke

OLD BUISNESS

HUMANE SOCIETY AGREEMENT – Hendrix and Brewer will contact Robert Schrader to talk over agreement with Herkimer County Humane Society.

COMMUNITY CENTER AGREEMENT – Hendrix went over new Community Center Rental Agreement.

Don Peterson, member of the Radio Club and Friends spoke to board about getting Spectrum as Town Park internet and phone carrier instead of Verizon, it's ½ the price and speed of internet is much faster. Rovazzi will confirm \$64.99 price and report with cost of Spectrum installation cost.

MOTION by Brewer, seconded by Rovazzi to change internet service from Verizon to Spectrum. Carried.

BANK ACCOUNT 2 PEOPLE - Atty. Manne will check law on having a non elected official (Deputy Supervisor) as second person on bank accounts.

CONSOLIDATED HEALTH DISTRICT DISSOLUTION – Atty. Manne said it's the law to have a health officer. Manne has sent, on behave of the Village of Frankfort , a letter to Herkimer County asking them to take over their health district, Atty, Manne will wait for County's response to Frankfort's letter before moving forward with German Flatts' letter.

MOTION by Brewer, seconded by Hendrix to enter into executive session at 7:30 to discuss Jaquish litigation. Carried.

MOTION by Hendrix, seconded by Brewer to exit executive session at 7:44. Carried.

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NEW BUSINESS

INTENT TO AWARD BRIDGE – 4 bids were received for the Richfield Street Bridge project. C&S Engineers recommend that the Town move ahead with an Intent to Award to the low bidder in the amount of \$2,252,178.00 to Jablonski Excavation. The award will be contingent upon additional funds to be bonded for by the Town. C&S and Town acceptance of Jablonski Excavation's DBE utilization plan and NYSDOT concurrence.

MOTION by Hendrix, seconded by Watkins to move ahead with an Intent to Award to Jablonski Excavation. Carried.

RESPONSIBLE LOCAL OFFICIAL RESOLUTION BRIDGE -
MOTION by Brewer, seconded by Hendrix to authorize Rovazzi as responsible local official for Richfield Street Bridge project. Carried.

DOT SUPPLEMENT AGREEMENT #1 -
MOTION by Brewer, seconded by Watkins to accept Supplemental Agreement #1 with the NYSDOT. Carried.

TRAVEL POLICY – Hendrix gave board copy of Travel & Reimbursement Policy, after reviewing policy a few changes were made.
MOTION by Hendrix, seconded by Brewer to accept Travel & Reimbursement Policy with changes. Carried.

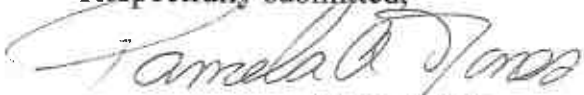
TEMPLETON CONTRACT AGREEMENT -
MOTION by Brewer, seconded by Hendrix to accept agreement with Templeton Landscape Architecture & Planning extending contract date to December 31, 2020. Carried.

SET DATE FOR TRASH DAY - Trash day will be May 16, 2020 8am – 11am at Town Garage.

Next Meeting Wednesday, March 25, 2020 at 5:30 pm

MOTION by Hendrix, seconded by Brewer to adjourn meeting at 8:01 pm. Carried.

Respectfully submitted,



Pamela A. Jones, Town Clerk
Town of German Flatts