

Town of German Flatts Board Meeting
66 East Main Street Mohawk, New York 13407
August 19, 2020

Present: Peter Rovazzi, Supervisor
Scott Hendrix, Councilman
Penny Watkins, Councilwoman
John Brewer, Councilman
Ozzie Sterling, Councilman via Conference call
Jack Fitzer, Deputy Supervisor
Jim Hawkins, Dog Control Officer
Rich Sweeney, Codes Compliance Officer
Karl Manne, Town Attorney via Conference call
Pam Jones, Town Clerk

Absent Andy Dutcher, Highway Superintendent

Public: 7 people, see separate sign in sheet.

Meeting was call to order by Rovazzi at 5:31pm at the Town Community Center due to the Coronavirus. Pledge of Allegiance was said by all.

APPROVAL OF MINUTES

MOTION by Hendrix, seconded by Watkins to approve the July 22, 2020 minutes. Carried. Brewer abstained.

FINANCIAL REPORTS

MOTION by Hendrix, seconded by Brewer to approve the July 2020 Treasurer's report. Carried.

MOTION by Brewer, seconded by Hendrix to approve the Town Clerk's July 2020 report for \$878.00. Carried.

MOTION by Hendrix, seconded by Rovazzi to approve Judge Engert's July 2020 report for \$378.00. Carried.

MOTION by Hendrix, second by Watkins to approve Judge Stone's July 2020 report for \$8581.00. Carried.

BILLS & TRANSFERS

MOTION by Brewer, seconded by Hendrix to approve payment of GFIM bill for \$585.45. Carried

MOTION by Watkins, seconded by Brewer to pay bills as audited. Carried.

OTHER REPORTS

Highway - Dutcher was unable to attend Board meeting but spoke to Rovazzi earlier. Dutcher informed Rovazzi that the trail between the Town Park and MOVAC is in need of much work. Dutcher said embankment of trail is in need of repair, fence is falling in and pavement is braking up. The Town mows but the Canal Corporation should be encouraged to make these repairs. Rovazzi asked the board to talk to our government representatives to see that these repairs are completed. The Town would need a fully funded grant, in order to complete the magnitude of the embankment repairs necessary. Dutcher said he is hoping to do the work on Casey Road, the Stowell property, in September. Rovazzi

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asked to have trees cut that are over the roof at London Bridge and windows cleaned, Dutcher said he would bring a pressure washer to clean windows.

Dog Control Officer - Hawkins turned in his August 2020 report said all is going well.

Codes Compliance Officer - Sweeney turned in updated building permit report. Has 21 permits pending and has closed out 3 permits. Everything is running smooth, no problems.

PUBLIC COMMENT

MOTION by Rovazzi, seconded by Hendrix to open Public Comment session. Carried.
1 person spoke.

MOTION by Brewer, seconded by Rovazzi to close Public Comment session. Carried.

CORRESPONDENCE

Reed Family Letter - A letter was received from the Reed Family of Pine Bush Road Mohawk with complaints of their neighbors dogs running onto their property. Hopefully the passing of Local Law No. 2, 2020 regulating the control of dogs in the Town will help solve this problem.

Ed View Inquiry of a Dog Park - Ed View has talked with Rovazzi about placing a dog park along the Canal Trail. View said he has the funding just needs the land. Board will investigate this further. The Canal Corporation will have to be notified.

OLD BUSINESS

Trash Day -

MOTION by Hendrix, seconded by Brewer to hold Trash Day on October 17, 2020, 8am - 11am with final approval from Dutcher. Carried.

Certificates for Codes Officers - Hendrix would like to have Jones contact Tony Klimek and Joe Aiello and invite them to the September Town Board meeting, to present them with certificates of appreciation for their service to the Town.

Local Law No. 1, 2020 Property Maintenance -

MOTION by Hendrix, seconded by Watkins to schedule a Public Hearing on Local Law No.1, 2020 establishing minimum requirements for property maintenance within the Town of German Flatts on, September 30, 2020 at 5:45pm, at the Town Community Center, 555 State Route 5s Mohawk, New York. Carried

Herkimer County Humane Society Contract - Rovazzi spoke with Robert Schrader of the Herkimer County Humane Society, Schrader wants Town to sign contract as it is for the remainder of the year to which he will add an amendment capping the number of days to 30 in January 2021. Brewer would like to see this in writing. Hendrix would like to be able to negotiate with HCHS on next years' contract. Rovazzi will set up a meeting with Schrader, Hendrix and Hawkins to discuss contract.

NEW BUSINESS

Budget Transfer #6 -

Decrease expenditures to \$39,548.00 from 2020 budgeted amount of \$40,000.00 in fund A-1910.4 account, unallocated Insurance, Contr Exp.

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Increase expenditures to \$25,702.00 from 2020 budgeted amount of \$ 25,000.00 in fund A-1989.4, account, Other Gen Govt. Support, Contr Exp.

Decrease Expenditures to \$.00 from 2020 budgeted amount of \$250.00 in fund A-3120.4, account Police & Constable, Contr Exp.

MOTION by Brewer, seconded by Watkins to approve Budget Transfer #6 to reclassify expenditures. Carried.

Budget Amendment #7 - To increase CHIPS income & expenditures for new truck purchased.

Increase revenue to \$143,289.00 from 2020 budgeted amount of \$142,060.00 in fund DB-3501.0, account ST. Aid, Consolidated Highway.

Increase expenditures to \$54,229.00 from 2020 budgeted amount of \$53,000.00 in fund DB-9785.6, account Debt Principle, Install Purch.

Formula was used to calculate increase in revenues to be in compliance with NYS Comptroller requirements.

MOTION by Hendrix, seconded by Brewer to approve budget amendment #7. Carried.

Resolution of Town Road Maps For Herkimer County Emergence Management - Town needs to review this more before taking any action.

Thomas Breiten Fulmer Creek High Bank Contract Amendment -

MOTION by Hendrix, seconded by Watkins to approve Amendment #1 with Thomas Breiten, increasing contract limit for total compensation by \$3,500.00 for Fulmer Creek High Bank Failure project. Carried.

Local Law No. 2, 2020 Dog Control -

MOTION by Hendrix, seconded by Brewer to schedule Public Hearing on Local Law No. 2, 2020, regulating the control of dogs in the Town of German Flatts for September 30, 2020 at 6:00pm at the Town Community Center, 555 State Route 5s Mohawk, New York. Carried.

Website Compliance - ADA (American with Disabilities Act) compliance need to be set up on the Town website. Brian Keeler thinks we will need a monthly service at a cost of \$29. to \$39. Brewer said, if we don't get website ADA compliance, Town could be fined, which could cost the Town much more money. Keeler will look into this and report back to Rovazzi.

Resolution Retention & Disposition Schedule - New York State has revised & consolidated its local government record retention & disposition (LGS-1) schedules and has issued a single comprehensive retention schedule for all types of local government on August 1, 2020.

MOTION by Hendrix, seconded by Watkins to accept Retention & Disposition Schedule Resolution for New York Local Government Record. Carried.

Department Head Budget Estimates are due September 30, 2020 to Rovazzi.

NYMIR Harassment/Discrimination Annual Required Training will be August 25th at 9am and August 27th at 5:30pm via ZOOM. Rovazzi will sent out a link to aff. Everyone needs to take this training. Hendrix asked Rovazzi to check on training with Comp Alliance that was cancelled earlier this year.

MOTION by Hendrix, seconded by Brewer at 6:16pm to enter into executive session and to have Sweeney and Fitzer also included, to discuss litigation as it pertains to the Creekside Mobile Home Park. Carried. Rovazzi abstained.

MOTION by Brewer, seconded by Watkins to exit executive session at 6:50pm. Carried

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MOTION by Hendrix, seconded by Brewer to adjourn at 6:51pm. Carried.
NEXT MEETING, SEPTEMBER 30, 2020 AT 5:30, TOWN COMMUNITY CENTER

Respectful submitted,



Pamela A. Jones, Town Clerk