

Town of German Flatts Board Meeting Conference Call
66 East Main Street Mohawk, NY 13407
April 22, 2020

Present: Peter Rovazzi, Supervisor
John Brewer, Councilman
Scott Hendrix, Councilman
Ozzie Sterling, Councilman
Penny Watkins, Councilwoman
Jack Fitzner, Deputy Supervisor
Andy Dutcher, Highway Superintendent
Karl Manne, Town Attorney
Laura Madore, Deputy Clerk
Pam Jones, Town Clerk

Public: 7 (phone conference) See separate logged in sheet

Meeting called to order by Rovazzi at 5:32pm via phone teleconferencing at 315-671-1981 meeting #116 287 0191#. Pledge of Allegiance was said by all, followed by a moment of silence. Rovazzi took roll call.

APPROVAL OF MINUTES

MOTION by Sterling, seconded by Hendrix to approve April 8, 2020 minutes, AYE- Sterling, Hendrix, Watkins, Brewer and Rovazzi. Carried

FINANCIAL REPORTS

MOTION by Watkins, seconded by Brewer to approve March 2020 Treasurer's report. AYE- Watkins, Brewer, Hendrix, Sterling and Rovazzi. Carried.

BILLS AND TRANSFERS

MOTION by Rovazzi, seconded by Hendrix to approve Town Clerk's March 2020 report for \$489.50. AYE - Rovazzi, Hendrix, Sterling, Brewer and Watkins. Carried.

There were no Judge's report in March due to the closure of the courts, due to coronavirus .

MOTION by Brewer, seconded by Hendrix to approve payment of GFIM bill of \$369.90. AYE - Brewer, Hendrix, Sterling, Watkins and Rovazzi. Carried.

MOTION by Hendrix, seconded by Watkins to pay bills as audited. AYE- Hendrix, Watkins, Sterling and Rovazzi. Brewer abstain (was unable to look over bills before meeting). Carried.

OTHER REPORTS

Trash Day -

MOTION by Brewer, seconded by Watkins to postpone spring trash day till further notice. AYE- Brewer, Watkins, Sterling, Hendrix and Rovazzi. Carried.

Highway - Dutcher reported highway department is busy with yard work at Town Park ,Trail and Town Hall, and is STILL plowing.

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Codes - Codes turned in their April 2020 report.

PUBLIC COMMENT

MOTION by Rovazzi, seconded by Hendrix to open public comment session. AYE - Rovazzi, Hendrix, Watkins, Brewer and Sterling. Carried.

3 people spoke. Justin Dibble of Hinman Road, who was also on agenda to speak during correspondence session, spoke about the culvert in front of his house needing to be cleaned. Dutcher informed Mr. Dibble as soon as frost is out of the ground the highway department will start work on culver. Mr. Dibble also said he has a drainage ditch west of his driveway that has gray water and sewer in it and that this problem has been ongoing for 2 years. Mr. Dibble would like to see Codes ASAP to see what can be done to take care of this problem. Dutcher replaced aged 30mph signs on Hinman Road for Mr. Dibble hoping to slow traffic down, will also put up a Children at Play sign.

MOTION by Sterling, seconded by Hendrix to close Public Comment session. AYE - Sterling, Hendrix, Watkins, Brewer and Rovazzi. Carried.

OLD BUSINESS

Employee handbooks policy - Kathy Cloutier finished updating Town Employee Handbooks Policy making separate books for Highway and Town Offices.

MOTION by Brewer, seconded by Hendrix to approve Town of German Flatts Employee Handbooks Policy. AYE - Brewer, Hendrix, Sterling, Watkins and Rovazzi. Carried.

Proposed Agreement for use of Town Park & Community Center with Friends of Town Park - MOTION by Hendrix, seconded by Brewer to adopt agreement between Town of German Flatts and Friends of German Flatts Town Park for use of Community Center and Town Park. AYE - Hendrix, Brewer, Sterling, Watkins and Rovazzi. Carried.

Radio Club Memorandum of Understanding -

MOTION by Watkins, seconded by Sterling to adopt the updated Memorandum of Understanding with the Radio Club. AYE - Watkins, Sterling, Brewer, Hendrix and Rovazzi. Carried.

NEW BUSINESS

C&S Supplemental Agreement #1 & #2

MOTION by Brewer, seconded by Sterling to accept Supplemental Agreement #1 with C&S Companies for additional cost to design services of \$32,000.00. AYE - Brewer, Sterling, Watkins, Hendrix and Rovazzi. Carried.

MOTION by Hendrix, seconded by Rovazzi to accept Supplemental Agreement #2 with C&S Companies for preliminary and detailed design services, including profit be increased by \$45,200.00. AYE - Hendrix, Rovazzi, Watkins, Brewer and Sterling. Carried.

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BUDGET TRANSFERS #1 & #2

#1 Increase expenditure to \$1,132.00 from 2020 budgeted amount of \$1,073.00 in fund B9040.8 account Worker's Compensation, Employment benefit.

Decrease expenditures to \$5,541.00 from 2020 budgeted amount of \$5600.00 in fund B1990.4 account Contingent, Contr expend.

#2 Increase expenditures to \$45,000.00 from 2020 budgeted amount of \$35,000.00 in fund DA5130.1 account Machinery, Pers serv.

Decrease expenditures to \$60,000.00 from 2020 budgeted amount of \$65,000.00 in fund DA5142.1 account Snow removal, pers serv.

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Decrease expenditures to \$60,000.00 from 2020 budgeted amount of \$65,000.00 in fund DA5148.1 account Services other govt, pers serv.

MOTION by Brewer, seconded by Hendrix to approve budget transfers #1 & #2. AYE - Brewer, Hendrix, Watkins, Sterling and Rovazzi. Carried.

Pay off RAN- Due to Due from Needed- Rovazzi would like to take \$12,234.53 from the general fund to pay on remainder of \$183,615.20 plus interest on \$309,000. RAN and pay it back as soon as Town receives check for grant reimbursement. Town has already received \$171,380.67 grant reimbursement toward \$183,615.20. Rovazzi also would like to take \$181,000. from general fund to pay on remainder of \$181,000. RAN and pay it back as soon as Town receives next check for grant reimbursement. Board told Rovazzi to use his discretion.

MOTION by Sterling, seconded by Hendrix to pay off \$309,000. RAN by taking \$12,234.53 from general fund. AYE - Sterling, Hendrix, Watkins, Brewer and Rovazzi. Carried.

MOTION by Sterling, seconded by Hendrix to have Rovazzi use his discretion to pay off \$181,000. RAN by taking \$181,000. from the general fund. AYE - Sterling, Hendrix, Watkins, Brewer and Rovazzi. Carried.

Audit Corrective Action Plan - Rovazzi submitted draft plan to board to review on corrective action.

MOTION by Watkins, seconded by Brewer to accept Rovazzi's Corrective Action Plan to be sent to Office of New York State Comptroller. AYE - Watkins, Brewer, Hendrix, Sterling and Rovazzi. Carried.

EPA GFIM Landfill - John Piseck from Herkimer County IDA has contacted Rovazzi via E-mail with questions on the landfill. The EPA would like to do a study to see if the land could be used in some way.

Rovazzi asked Dutcher if he would work on the 284 agreement, Dutcher agreed.

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Board would like to see Codes at all board meetings to answer any questions that may come up during meets.

In kind service at Town Park by highway Department - Dutcher said his department will help out as much as they can.

Hendrix asked Atty. Manne if a extension of Town's grants should be asked for due to the lack of State funding, lower sales tax and court funds due to the coronavirus. Manne said to talk to Michele Palmer. Rovazzi will contact Michele Palmer.

MOTION by Hendrix, seconded by Sterling to have Rovazzi investigate with Palmer on grant extension due to coronavirus. AYE - Hendrix, Sterling, Watkins, Brewer and Rovazzi. Carried.

Motion by Hendrix, seconded by Brewer to adjourn at 6:51pm. AYE - Hendrix, Brewer, Sterling, Watkins and Rovazzi. Carried.

Respectfully submitted,

Pamela A. Jones, Town Clerk
Town of German Flatts

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Public Call In Log

Justin Dibble
Virginia Jaquish
Janice Harter
Lyle Borden
Barb Wiers
Donna Thompson
Barb Mielcarski